



QUEST CAMPS 2011

Helper Application Package



QUEST Day Camp
Operated by: Churchill Meadows Christian Church
7755 Tenth Line West
Mississauga, ON L5N 0C4
Phone: 905-361-4906
e-mail: sara@churchillmeadows.org

Dear QUEST Family,

Thank you for your interest in helping with QUEST Camps. While we consider it a privilege to be a QUEST helper, we also value and appreciate the energy that the helpers direct towards QUEST. Helpers are people who volunteer their time to allow camp to be the safe and fun place that it is. Many exciting and ongoing relationships have been formed through the participation of helpers, including friendships and future work opportunities.

Helpers must be entering at least grade seven in the fall. It is very important that helpers understand their role as leaders of our younger campers and that they take their position seriously; their role requires that they put the campers first and set a good example for them.

Helpers should be available to serve for the entire week with which they want to help. They will need to arrive at camp on time (8:30 a.m.) and stay until the end of the day (5 p.m.). Special arrangements regarding absences can be made with the General Director, Sara Lukmanji.

Interested helpers should apply by filling out the attached application by June 12. If you have further questions, please contact me and I will be delighted to help you. A copy of our detailed official helper policy has also been included with this letter for your convenience.

Thank-you again for your interest, and we hope to hear from you soon!

Sincerely,

Sara Lukmanji
General Director, QUEST Day Camp

QUEST Helper Application 2011

Please fill out the following form, making sure to print legibly. If you need extra room, feel free to attach another piece of paper.

Name: _____

Date of Birth: _____

Age: ____ Grade: _____ Phone Number: _____

Address (including postal code):

Daytime Contact Number: _____

Email: _____

Parent or Guardian's Name: _____

Emergency Contact Name: _____

Emergency Contact Phone Number: _____

Health Card Number: _____

Allergies/Medications/Special Needs:

What weeks are you available to come and help?

- Week 1 (July 11-15)
- Week 2 (July 18-22)
- Week 3 (July 25-29)
- Week 4 (August 2-5)
- Week 5 (August 8-12)
- Week 6 (August 15-19)

Do you require a verification letter of your involvement for your school? YES NO

If yes, please attach the address and name of your school and to whom this letter is concerning.

Please tell us about your past experience with Children's day camps or CMCC.

Please tell us about any volunteer experience you have had and your experience working with children.

What are your hobbies and interests?

Why do you want to be a helper at QUEST?

Please provide the name and phone number of one person (teacher, minister, etc.) that could provide a reference for you. This person will be contacted.

Please read, and sign if you agree to the following:

If accepted as a helper at QUEST Day Camp, I agree to do all I can to work as an effective team member. I agree to do my best to follow the rules and set a good example for the campers. I understand that QUEST Day Camp is a ministry of CMCC, and is therefore based on Christian principles and teachings. I will not interfere with the teachings of QUEST while helping at camp.

Signature: _____ Date: _____

Please get your parent or guardian to read and sign the following (if under the age of 18):

I hereby give my child, _____ (please fill in name), permission to volunteer at Quest Day Camp. I understand and accept the QUEST helper policy. I also understand that QUEST Day Camp will not be responsible for my child before 8:30am and after 4:30pm. I release the Corporation of Churchill Meadows Christian Church or their servants or agents from any claim for damages or otherwise that may result from either personal injury or property damage suffered by the above named child/children engaged in camp activity and from any claim for damages or otherwise which may arise through action, causes of action, claims or demands of the above named child. QUEST Day Camp reserves the right, within reason, to use pictures taken during the summer program for advertising purposes. QUEST Day Camp also reserves the right in exceptional circumstances to send children home who fail to co-operate with the program.

Name: _____

Parent/Guardian Signature: _____

Date: _____

Thank-you for applying to help QUEST Day Camp!

Please send your completed application to:

QUEST Day Camp

Attn: Sara Lukmanji

P.O. Box 147, Stn. Streetsville

Mississauga, ON L5M 2B7

Or, by Fax:

(905) 824-0602

Due: Sunday, June 12

QUEST Helper Policy 2011

- 1) A QUEST helper will be paired throughout the week with a counselor and at no time will be alone with a child. The responsibilities of a helper will include assistance of the following:
 - i) Preparing for game, craft, and snack times
 - ii) Aiding in program facilitation
 - iii) Helping to ensure general safety of the campers
- 2) At QUEST, we see helping as a *privilege*. Even though QUEST helpers are not paid, they are expected to work with the QUEST team in an effective way. If a QUEST helper is not contributing appropriately to the QUEST program, he or she will not be able to continue to serve in a helping position.
- 3) QUEST helpers are responsible to the General Director (Sara Lukmanji), although the counsellor with whom they are paired will give them specific duties throughout the day.
- 4) Helping at QUEST should not be considered an opportunity for a free week at camp. Successful candidates would be those that can help with supervision, instead of needing supervision themselves.
- 5) Helpers recognize that QUEST Day Camp is a ministry of Churchill Meadows Christian Church, and is therefore based on Christian principles and teachings. Although helpers need not teach these principles themselves, they are expected to behave in a manner that does not contradict or interfere with Biblical teachings.
- 6) QUEST helpers are expected to adhere to the same rules and expectations as QUEST staff. Thus, the following behaviors could result in the termination of a helper's position:
 - i) Inappropriate behavior with a camper (including yelling, shaming behavior, or other actions that could lead to physical or emotional harm of a child)
 - ii) Swearing
 - iii) Inappropriate dress
 - iv) Defiance of QUEST rules
 - v) Unwillingness to cooperate with QUEST staff and leaders
 - vi) Or other actions that do not facilitate the effective continuation of the QUEST program or mission, as determined by the General Director.
- 7) In the event that a helper is asked to leave during the days' program, the child's parent or guardian will be responsible for his or her child's transportation from the camp.
- 8) All helpers must fill in a helper's application form in its entirety, and should not plan to help at a particular week unless they have received confirmation of their acceptance.
- 9) We are happy to help helpers complete their volunteer hours to fulfill the Ontario volunteer requirements for high school graduation at QUEST.
 - i) This request must be made known before hand so that the General Director can provide the appropriate documentation upon completion of the week
 - ii) Be advised that this is a 40 hour volunteer week
 - iii) Your volunteer hours will be noted for the specific time that you are joining us this year
- 10) All helpers will be required to have an updated police check done. To obtain a police check form, see Sara Lukmanji.

We thank you for your interest in helping our camp; your efforts allow our programs to run at a more effective level.